



**JEAN M. COON HUMANITARIAN AWARD APPLICATION 2021**

Date: \_\_\_\_\_

Name:

\_\_\_\_\_

Address: \_\_\_\_\_

Phone # \_\_\_\_\_

Email Address: \_\_\_\_\_

Grade Level ( ) Junior ( ) Senior

High School Name & Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

School Phone # \_\_\_\_\_

***Applications to be filed electronically to Valerie Hume of the Zonta Club of Ottawa, Canada by March 1, 2021 at [zontaottawayouth@gmail.com](mailto:zontaottawayouth@gmail.com).***

Applicant's Name \_\_\_\_\_ 1

**Essay Question Instructions:**

**Compose essays for the following two questions. If additional space is needed, a separate page may be used. Include name, page and question number on any additional sheet(s).**

1. Why do you perform community service and why did you select your specific community service projects? (Not more than 100 words)

2. Briefly describe up to three (3) of the Community Service projects you have performed and the impact you believe that this service project has had on your community and the targeted community if it is different from your local community. (Up to 400 words)

## Service Report Instructions

On page 4, adding an additional sheet if necessary, describe your community service, both required community service and voluntary. Include only service performed during your high school years.

Description of the community service should include positions held (if in an organization, church group etc.) and the approximate number of hours per week, monthly or year that you served. If a "one time" event, describe your role and time spent. List any achievements in your voluntary service. If you are still volunteering service to an organization, provide the start date and indicate that it is ongoing. The number of hours for the activity should be as of the date you submit your application.

For required service, please indicate the number of hours you must perform, and the amount of these service hours you've already completed. Please place a (R) behind any service hours you did as required community service.

### Example:

#### School

Reading to 1st graders 10 hours (R) of **10-hour** graduation requirement = 10 (R)  
Worked at school bake sale. 4-hours (One time) = 4

#### Non-School

Teaching church school for 3 years - (5) 2-hour classes =10 hours/year years =30  
Ring bell for Salvation Army for (two) 4-hour slots, x 2 years =16  
Reading to a blind man 3 hours per week (Ongoing) To date: =30  
Worked in soup kitchen- 7 hours (R) of **20 hours** required for Confirmation (Ongoing) = 7 (R)

### Total Service Hours

1. Number of hours required to be performed 30 and # hours completed 17.
2. Number of service hours performed in conjunction with a school project 14.
3. Number of service hours for outside-of-school service: 83

**Total of line 2 +3 = 97**

## ***Student's Service Report***

*Please list your service projects, following the P. 3 general instructions.*

### ***School Activities***

### ***Non-School Activities***

### ***Total Service Hours***

1. Number of required hours \_\_\_\_\_ & # of required hours completed \_\_\_\_\_. 2.  
Number of service hours performed in conjunction with a school: \_\_\_\_\_. 3.  
Number of service hours for outside-of-school service projects: \_\_\_\_\_. Total  
of line 2 + line 3= \_\_\_\_\_.



**LETTER OF RECOMMENDATION,  
JEAN M. COON HUMANITARIAN AWARD**

*Please request a Letter Of Recommendation from your PRINCIPAL, GUIDANCE COUNSELOR, TEACHER or NOT-FOR-PROFIT REPRESENTATIVE. Submit it as the last page of your application. PLEASE NOTE: LETTERS MUST ADDRESS YOUR PARTICIPATION IN COMMUNITY SERVICE.*