



Young Women in Public Affairs Award 2018 Application

**ZONTA CLUB OF OTTAWA
ONTARIO, CANADA**

Young Women in Public Affairs Award

A Zonta International Program, Funded by the Zonta International Foundation and the Zonta Club of Ottawa

General Information

The goal of the Zonta International Young Women in Public Affairs (YWPA) Award Program is to encourage more young women to participate in public affairs by recognizing a commitment to the volunteer sector, evidence of volunteer leadership achievements and a dedication to empowering women worldwide through service and advocacy.

In order for more women to be represented in key decision-making positions worldwide, we must encourage young women to pursue careers or seek leadership positions in public policy making, government and volunteer organizations and further their education with these aims in view.

Public affairs refer to all aspects of community life where decisions have to be made about issues which relate to and affect those communities in which people work and live.

The Awards

The Zonta Club of Ottawa awards \$800 locally. District/region recipients receive US\$1,000. Ten international recipients are selected from the district/region recipients to receive additional awards of US\$4,000 each. District/region and international awards are funded by the Zonta International Foundation.

Who is Eligible?

Women, ages 16-19 on 1st April each year, living in the Ottawa, Ontario area, who demonstrate evidence of the following, are eligible to apply. Classified members and employees of Zonta International and Zonta International Foundation, and their family members, are not eligible to apply for the Awards.

- ❑ Active commitment to volunteerism.
- ❑ Experience in local government, student government, or workplace leadership (paid or unpaid).
- ❑ Volunteer leadership achievements.
- ❑ Knowledge of Zonta International and its programs.
- ❑ Support for Zonta International's mission of empowering women worldwide through service and advocacy.

Application Requirements

- ❑ Completion of the attached official application (available through the Zonta Club of Ottawa website). www.zontaottawa.ca
- ❑ Verification of current enrollment by school/institute official, if applicable, by having the "Verification" page completed as indicated, or
- ❑ Letter from employer stating employment, if applicable, to be submitted with application form.
- ❑ Two confidential recommendations from adults, not related to the applicant, such as teachers, school officials/employee supervisors or community leaders. Please make sure that the two recommendations are signed and mailed separately by the persons making the recommendations. They may also be scanned and sent as an attachment to an email to zonta.club.of.ottawa@gmail.com

Supporting documentation not requested will not be considered. All applications and supporting information become the property of Zonta International. Zonta International has final authority over any aspect of the Awards.

Application process

All application materials must be received by the Zonta Club of Ottawa by February 14, 2018.

OPTION 1

a- Complete the application form, print and sign it, then have the Verification of Enrollment section of the form completed and signed by the appropriate official. Scan the completed and signed application form including the Verification of Enrollment section and attach scanned documents to an email addressed to zonta.club.of.ottawa@gmail.com

b- Solicit two confidential recommendations and ask the persons making the recommendations to complete and sign the recommendation forms included in this kit or write and sign letters. The persons making the recommendations are asked to scan the forms or letters and email directly to zonta.club.of.ottawa@gmail.com. These recommendations will not be valid if received directly from applicants. The contact information of persons making the recommendations may be used for validation purposes.

OPTION 2

Proceed as indicated in Option 1, but submit documents by mail instead of email to the address indicated on the forms. Recommendation letters are to be mailed separately by the persons making the recommendations.

- 1) The Zonta Club of Ottawa selection committee will evaluate applications and select a winner who will be presented with the award at an Awards Ceremony to be held in Ottawa in May. The winning applicant's family members and School representative may be invited to attend.
- 2) All participating Zonta clubs send their winning application to the Zonta governor/region representative. A district/region evaluating committee reviews the applications and selects one winning applicant per district/region to submit to Zonta International Headquarters.
- 3) The Zonta International YWPA Committee recommends 10 international recipients from the district/region applications to the Zonta International Board. After approval by the Zonta International Board, the Zonta International Foundation provides awards and certificates to the district/region and international recipients.

Application for Young Women in Public Affairs Award

Send applications and direct questions to:

Zonta Club of: OTTAWA, Ontario
c/o: c/o Lynda Pearson
Address: 501-136 Darlington Pvt.
City & Province: Ottawa, Ontario
/Country: Canada
Postal Code: K1V 0X6
Email Address: zonta.club.of.ottawa@gmail.com

Application Deadline: **February 14, 2018**

Name: _____
Last (Family) First (Given) Middle

Present Mailing Address: _____

City: _____ State/Province: _____ Postal Code: _____ Country: _____

Telephone: _____ E-mail Address: _____

Birth Date: _____ Birthplace: _____ Country of Citizenship: _____
(date/month/year) (city/country)

Name and Address of School/Institute currently attending (if applicable): _____

Name and Address of Employer (if applicable): _____

Current year of study (if applicable): _____

PERSONAL GOALS

Please describe in short, your anticipated course of study and current career interests, including whether and how you plan to be active in volunteer or community organizations. (150 words) Please provide the word count at the end of your answer.

DECLARATION BY APPLICANT

I certify that all of the information contained in my application form is accurate to the best of my knowledge and that **I did not receive assistance in completing the essay portions of this application**. I confirm that I am not a family member of a classified member and/or employee of Zonta International. I understand that, at the option of the Zonta club sponsoring the competition, I may be interviewed as a candidate for the Young Women in Public Affairs Award. I consent to the electronic or hard copy publication by Zonta International of material in my application.

Date

Signature

Please answer all questions below, noting the word limit for each. Preference will be given to those applicants who observe the word restrictions. **In evaluating applications all questions are rated in equal value.**

Question

1. Activities related to your school/workplace. Please include (a) your leadership experience, and (b) what you find most rewarding or valuable about your participation in these activities (no more than *200 words*). Please provide the word count at the end of your answer.

2. Activities not related to your school/workplace. Describe the activities in which you participate as a volunteer that benefit other causes and any leadership roles you have had in those activities. Please include with these activities a description of any experience in local government, international, or other projects (no more than *200 words*). Please provide the word count at the end of your answer.

3. International Awareness

Describe the activities you participate in which increase your experience, knowledge and understanding of other countries and their different customs (no more than *150 words*). Please provide the word count at the end of your answer.

4. Status of Women in your Country and Worldwide

Describe your experience in empowering women worldwide through service and advocacy. Are there any issues which hinder women's empowerment in your country and worldwide? Describe your ideas as to how they should be resolved (no more than *300 words*). Please provide the word count at the end of your answer.

Checklist to be completed by applicant:

- Verification of current enrollment by school/institute official (if applicable), or
- Letter from employer stating employment (if applicable)
- Completed application materials, typed in English
- Two confidential recommendation letters with signatures
- Applicant's signature (required)

Recommendation for Young Women in Public Affairs Award

Please return this form by: February 14, 2018
To Zonta club of: OTTAWA, Ontario
c/o c/o Lynda Pearson
Address: 501-136 Darlington Pvt.
Postal code/City/State/Country: Ottawa, Ontario, Canada K1V 0X6
Email: zonta.club.of.ottawa@gmail.com

Applicant: _____
Last (Family) Name First Middle

Recommendation from: _____
Name (please print) Position/Title

Contact information (Telephone or email):

Recommendation for Applicant for Zonta International Young Women in Public Affairs Award

The applicant above has applied for a Zonta International Young Women in Public Affairs Award. Please discuss the applicant's accomplishments, motivation, potential for public service and awareness of women's and community issues. Note that you may instead write your recommendation letter on letterhead of your choice, sign and submit with this form. **This recommendation form must be signed and submitted directly to the address above.**

Date

Signature

Recommendation for Young Women in Public Affairs Award

Please return this form by: **February 14, 2018**
To Zonta club of: OTTAWA, Ontario
c/o c/o Lynda Pearson
Address: 501-136 Darlington Pvt.
Postal code/City/State/Country: Ottawa, Ontario, Canada K1V 0X6
Email: zonta.club.of.ottawa@gmail.com

Applicant: _____
Last (Family) Name First Middle

Recommendation from: _____
Name (please print) Position/Title

Contact information (Telephone or email):

Recommendation for Applicant for Zonta International Young Women in Public Affairs Award

The applicant above has applied for a Zonta International Young Women in Public Affairs Award. Please discuss the applicant's accomplishments, motivation, potential for public service and awareness of women's and community issues. Note that you may instead write your recommendation letter on letterhead of your choice, sign and submit with this form. **This recommendation form must be signed and submitted directly to the address above.**

Date

Signature

Verification of Current Enrollment Young Women in Public Affairs Award

Please return this form by: February 14, 2018
To Zonta club of: OTTAWA, Ontario
c/o c/o Lynda Pearson
Address: 501-136 Darlington Pvt.
Postal code/City/State/Country: Ottawa, ON K1V 0X6
Email: zonta.club.of.ottawa@gmail.com

School/Institute: _____

I certify that _____ is currently enrolled in
(name)

_____ at _____
(grade level) (name of school/institute currently attending)

(address of school/institute currently attending)

_____ Date _____ Signature of School/Institute Official

(Official School/Institute Stamp)