



ZONTA
CLUB OF
OTTAWA, ONTARIO
MEMBER OF ZONTA INTERNATIONAL
EMPOWERING WOMEN
THROUGH SERVICE & ADVOCACY

**ZONTA INTERNATIONAL – DISTRICT 2
JEAN M. COON HUMANITARIAN AWARD
APPLICATION FORM 2016/2017
Applications Deadline: February 14, 2018**

What is the Jean M. Coon Humanitarian Award? The award of \$500 honours high school juniors or seniors for excellence in community service.

Who may apply? Each Zonta Club in District 2 solicits applications from high school juniors and seniors in its area. In the spring, each club selects a club award winner. A winner will be chosen by the Zonta Club of Ottawa and a cash award will be presented to the awardee at the Zonta Awards Reception in May.

Each club winner becomes a District finalist. The District Award Winner will be announced at the end of the academic year and the award will be presented at a Zonta District 2 Conference or Seminar in October.

How will the applications be reviewed? The applications will be reviewed by a committee of Zonta Club of Ottawa members. Supporting documentation not requested will not be considered. All applications and supporting information become the property of the Zonta Club of Ottawa. The Zonta Club of Ottawa has final authority over any aspect of the Awards.

Who was Jean M. Coon? Jean M. Coon joined the Zonta Club of Saratoga County in 1962, transferring from the Zonta Club of Syracuse. She served as the Governor of District 2 and was Parliamentarian of the Zonta International Board from 1979-1980. She served as Chairman of the Zonta International By-Law Committee. An active member of her Ballston Spa community, her humanitarian efforts were always with a small “h” and never self-serving. Good things just happened, and most people never knew that Jean was the impetus behind the results. In 1982, Jean died at age 52. Shortly thereafter, District 2 established the District 2 Jean M. Coon Humanitarian Award to honour her many achievements.

How to apply

Application forms may be printed or downloaded from the Zonta Club of Ottawa’s Website (www.zontaottawa.ca). Forms must be signed. They may then be scanned and e-mailed to zonta.club.of.ottawa@gmail.com, (Note dots between words) or mailed to the address shown below. The application deadline is February 14, 2018.

Please send completed application form, letter of recommendation to:
zonta.club.of.ottawa@gmail.com

**Or to: Zonta Club of Ottawa, Ontario
c/o Lynda Pearson
501-136 Darlington Pvt.
Ottawa, ON, K1V 0X6**

ZONTA INTERNATIONAL - DISTRICT 2

JEAN M. COON HUMANITARIAN AWARD APPLICATION FORM 2017

Students Name: _____

Address: _____

Tel. No. (Include Area Code) _____

E-mail Address _____

Grade Level: _____

Name of High School: _____

Address: _____

Tel. Number (include Area Code) _____

1. Why do you perform community service and why did you select your specific community service projects? (Not more than 100 words)

2. Briefly describe up to three (3) of the Community Service projects you have performed and the impact you believe that this service project has had on your community and the targeted community if it is different from your local community. (Up to 400 words)

Name: _____

Please write the brief essays on the cover sheet and, on this and the following sheet, list and describe your community service both required community service and voluntary community service, using additional paper if necessary. Please list your required service, if any, separately.

Please ask your principal, guidance counselor, class teacher or an official of a not-for-profit group who is familiar with your community service to send the Zonta Club of Ottawa a letter stating that the description of your service activities reflects adequately the nature of the service that you have carried out. The letter is to be sent by this person directly to the above address by mail or attached to an email by February 14, 2018.

Be sure to include a description of the community service, positions held (if in an organization, church group, etc.), approximate number of hours per week, month, or year that you have served. If a "one time" event, describe your role and time spent. List any achievements in your voluntary service. If you are still volunteering service to an organization, provide the start date and state that it is ongoing. The number of hours for the activity should be as of the date that you send in this application.

Example: "Two (2) hours per week teaching church school – 10 hours per year. Ring bell for Salvation Army two 4 hour slots + 8 hours per year. Reading to a blind man 3 hours per week (month, year) from January 3rd to March 10th = 30 hours to date."

1. Number of hours of required service credit performed: _____.

The number of hours included here should include any service hours which you must perform to meet a graduation requirement required by your school or any religious organization.

For **example**, if your school requires 10 hours of community service as a graduation requirement or if you are a candidate for confirmation and your church requires you to perform a certain number of hours of community service as part of your preparation for confirmation, please include these hours of service here.

If you have no **required** service, please go directly to number 2, below.

Following the general instructions above, please list the service projects you performed to meet your service requirement(s):

2. Number of service hours performed in conjunction with a school club or school service project which are not listed in number 1, above: _____

Please list these service projects, following the general instructions above:

3. Number of service hours for outside service projects: _____

(Outside service projects are service projects which you perform which are not connected with your school. These service projects may be performed in conjunction with a religious organization, community organization or completely on your own.)

Please list these service projects, following the general instructions above:

Applicant's Name: _____

Signature/Title of Principal/Guidance Counselor or Not-for-Profit Representative
